



Pear Tree  
MEDICAL ASSOCIATES

## Patient Registration Form

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Last Name: \_\_\_\_\_ First Name: \_\_\_\_\_

Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip Code: \_\_\_\_\_

Home Phone: \_\_\_\_\_ Cell Phone: \_\_\_\_\_ Work Phone: \_\_\_\_\_

Email address: \_\_\_\_\_

Sex:  Male/  Female Date of Birth: \_\_\_\_\_ Age: \_\_\_\_\_ Marital Status: \_\_\_\_\_

Race/Ethnicity: \_\_\_\_\_ Primary language: \_\_\_\_\_

Employer Name: \_\_\_\_\_ Occupation: \_\_\_\_\_

Name of Spouse: \_\_\_\_\_ His/Her Employer Name: \_\_\_\_\_

Emergency Contact: \_\_\_\_\_ Relation: \_\_\_\_\_

Emergency Contact Phone Number: \_\_\_\_\_

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Primary Insurance Holder: \_\_\_\_\_ Date of Birth: \_\_\_\_\_

Primary Ins: \_\_\_\_\_ ID/Subscriber # \_\_\_\_\_ Group # \_\_\_\_\_

Secondary Ins: \_\_\_\_\_ ID/Subscriber # \_\_\_\_\_ Group # \_\_\_\_\_

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Pharmacy Name: \_\_\_\_\_

Address/Location \_\_\_\_\_ Phone: \_\_\_\_\_

Patient Signature: \_\_\_\_\_ Date: \_\_\_\_\_



## Financial Policy

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### PAYMENT RESPONSIBILITY

**Payment for all services is the responsibility of the patient.** As a courtesy to all our patients, Pear Tree Medical Associates will file a claim with your insurance company. However, this is not a guarantee of payment; therefore, it is important for you to be aware of your insurance coverage and limitations. Ultimately, financial responsibility for services rendered rests with the patient or his/her family regardless of the nature or extent of insurance coverage. The patient is further responsible for co-payments, deductibles, co-insurance and any balance remaining after receipt of insurance payment.

### CANCELLATION AND MISSED APPOINTMENTS

Our goal is to provide quality medical care in a timely and professional manner. In order to accomplish this, we have a cancellation and missed appointment policy. This policy enables us to more efficiently utilize our resources to better serve our patients, provide you with the very best medical care, and accommodate most appointment requests.

As all medical services are provided by appointment only and that time is reserved for your exclusive use, we request 24 hours notice via phone call to 281-412-6700 to cancel an appointment.

**There is a fee of \$25 for missed appointments and/or cancellations made less than 24 hours in advance.**

### PAYMENT OPTIONS

Pear Tree Medical Associates offers the following payment options:

1. Payment in full on the day the service is provided
2. Payment of co-payment, co-insurance or deductible on the day service is provided
3. Payment of co-insurance, deductible or amount denied by insurance upon receipt of statement.

For your convenience, Pear Tree Medical Associates accepts cash, MasterCard, VISA or Discovery Cards. If additional financial counseling is needed please contact the Business Office at 281-412-6700

I have read, understand, and agree to the financial policy as stated above. I hereby authorize payment of medical benefits to Pear Tree Medical Associates for any service furnished me by that provider. I authorize physician and clinic to release any information to process insurance claims. This authorization is in effect indefinitely unless revoked in writing.

Patient Signature: \_\_\_\_\_ Date: \_\_\_\_\_